



2011 MPPI ANNUAL GENERAL MEETING

TUESDAY, NOVEMBER 08, 2011
ST. NORBERT ART CENTRE

AGENDA

- 3:00 Registration
- 3:30 Business Meeting
- 4:30 Guest Speaker
- 5:30 Cocktails
- 6:00 Dinner and Awards
- 7:30 Closing Remarks

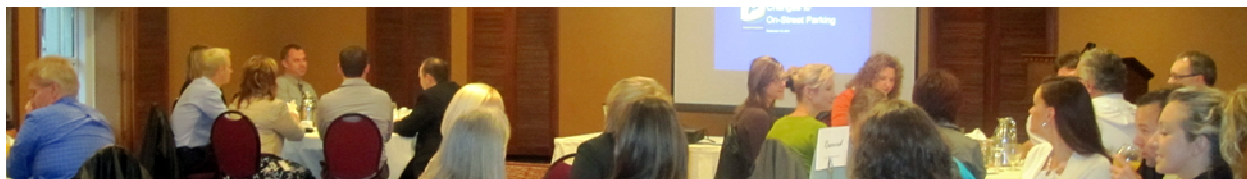
REPORTS INSIDE

President's Report
Treasurer's Report
National Representatives Report
Membership Report
Communications Report
University Liaison Report
CPL Committee Report
Student Report
Nomination Committee Report

DR. IAIN DAVIDSON-HUNT

ASSOCIATE PROFESSOR, NATURAL RESOURCES INSTITUTE, UNIVERSITY OF MANITOBA

Dr. Davidson-Hunt is an applied ethnoecologist who has worked in Latin America and Northern Canada communities on systems of plant production, forest management, community-based land-use planning, and community economic development. His experience in ethnobotanical documentation considers how place-based peoples can communicate their visions for forest management and land-use planning. This includes exploring the use of new media to create innovative knowledge systems that document, archive and communicate the values and meanings of cultural landscapes.





Manitoba Professional Planners Institute

2nd Floor - 137 Bannatyne Avenue
Winnipeg, MB R3B 0R3

**ANNUAL GENERAL MEETING
BUSINESS MEETING AGENDA
3:30 PM**

1. CALL TO ORDER
2. APPOINTMENT OF RECORDING SECRETARY
3. ADOPTION OF 2010 ANNUAL GENERAL MEETING MINUTES
4. PRESIDENT'S REPORT, VALDENE BUCKLEY, PRESIDENT
5. TREASURER'S REPORT
6. NATIONAL REPRESENTATIVE'S REPORT
7. MEMBERSHIP COMMITTEE'S REPORT
8. COMMUNICATION COMMITTEE REPORT
9. UNIVERSITY LIAISON REPORT
10. CPL COMMITTEE REPORT
11. STUDENT REPORT
12. NOMINATION COMMITTEE REPORT
13. INTRODUCTION OF 2011/2012 MPPI COUNCIL
14. NEW BUSINESS
 - 14.1 MPPI BYLAWS
15. ADJOURNMENT



Manitoba Professional Planners Institute

2nd Floor - 137 Bannatyne Avenue

Winnipeg, MB R3B 0R3

2010 Annual General Meeting (adopted XXX)

Inn at the Forks

November 9, 2010

In Attendance: Sheri Blake, Meagan Boles, Marvin Borgfjord, Valdene Buckley, Misty Carson, Jill Collinson, Sarah Cooper, Gerry Couture, Iain Davidson-Hunt, Elise denHeyer, Maureen Doyle, Jackie East, Jacob Edenloff, Diana Emerson, Derek Eno, Matthew Fitzgerald, Susan Freig, Andrei Friesen, Matthew Glavin, Don Hester, Lisa Holowchuk, Amy Jordan, Janet Kinley, Shawn Klassen, Karin Kliewer, Lauren Lange, Chris Larson, Kristy LeBaron, Nancy LeBlond, Erin McCleery, Scott McCullough, Paul McNeil, Richard Milgrom, Janice Miller, Ross Mitchell, Jeff Palmer, Becky Raddatz, Dwayne Rawniak, Jennifer Rogers, Andrew Ross, Elizabeth Saftiuk, Brittany Shewchuck, Aaron Short, Ian Skelton, James Thomas, Jean Trottier, David vanVliet, Stephen Walker, Katy Walsh, Stephanie Whitehouse, Noah Yauk,

Guests: Emeka Nnadi, MALA; Art Martin, MAA, Bartley Kives

1. CALL TO ORDER

Valdene Buckley (President) called the meeting to order at 4:32 p.m.

2. APPOINTMENT OF RECORDING SECRETARY

MOVED: Ross Mitchell / Sheri Blake

That Stephen walker be appointed as Recording Secretary for the meeting.

CARRIED.

3. ADOPTION OF 2008 AGM MINUTES

MOVED: **Gerry Couture/Lisa Holowchuk**

That the 2009 MPPI AGM Minutes be adopted as circulated.:

CARRIED.

4. PRESIDENT'S REPORT

The President explained changes to the format of the meeting in that she would read the reports from the Executive Committees.

(a) Seminal project – Planning for the Future (PFF)

Membership requirement review to look at the Registered Professional Planner (RPP) designation, standards for membership including core skills and competencies.

Communication has been ongoing with membership about the PFF project and more is coming in the new future.

Affiliates will vote on the new membership requirements in the new year.

More information can be found on the CIP site www.planningincanada.ca.

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- (b) Council has created a formal awards program
Two categories – One for members and one for non-members
Awards given at the AGM

5. TREASURER'S REPORT

MOVED: Erin McCleery / Sheri Blake
That the Treasurer's Report, presented by Amy Jordan, be approved.
CARRIED.

6. NATIONAL REPRESENTATIVE'S REPORT

Valdene Buckley reviewed the highlights of the National Representatives' Report, as published in the Annual Report.

7. MEMBERSHIP COMMITTEE REPORT

Valdene Buckley reviewed the highlights of the Membership Committed Report, as published in the Annual Report.

8. COMMUNICATIONS COMMITTEE REPORT

Valdene Buckley reviewed the highlights of the Communications Committee Report, as published in the Annual Report.

9. UNIVERSITY LIAISON REPORT

Valdene Buckley reviewed the highlights of the University Liaison Report, as published in the Annual Report.

10. EVENTS REPORT

Valdene Buckley reviewed the highlights of the Events Report, as published in the Annual Report.

11. CPL COMMITTEE REPORT

Valdene Buckley reviewed the highlights of the CPL Committee Report, as published in the Annual Report.

12. STUDENT REPORT

Valdene Buckley reviewed the highlights of the Student Report, as published in the Annual Report.

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13. NOMINATION COMMITTEE REPORT

MOVED: Gerry Couture / Lisa Holowchuk

That the list of candidates consisting of Elise denHeyer, Erin McCleery, Donovan Toews, Stephen Walker, and Katy Walsh be elected to the MPPI Executive Committee for a 2 year term.

CARRIED

MOVED: Diana Emerson / Don Hester

That Valdene Buckley, MCIP be re-elected to the position of President for a 2 year term.

CARRIED

MOVED: Lisa Holowchuk / Diana Emerson

That Richard Milgrom be elected to the MPPI Executive Committee for a 2 year term.

CARRIED

Furthermore, in accordance with the MPPI By-law, the president welcomed the appointed City Planning Program students from the University of Manitoba Aaron Short and Kyle McStravick to share 1 position for 1 year on the Executive Committee to succeed outgoing representatives Brock Feenstra and Lacey MacLean.

14. INTRODUCTION OF THE 2010/2011 MPPI COUNCIL

Valdene Buckley introduced the new MPPI Council:

Valdene Buckley - President

Donovan Toews – Nation Representative

Matthew Glavin – Secretary and Advocacy

Katy Walsh – Treasurer

Lisa Holowchuk – Communications and Marketing

Elise denHeyer - Events Chair

Erin McCleery – Membership Chair

Richard Milgrom – University Liaison

Stephen Walker – Continuous Professional Learning

Aaron Short / Kyle McStravick – Student Representatives

15. NEW BUSINESS

15.1 Planning For the Future

By-law changes will be required.

MPPI will undertake a full By-law review and will be brought forward to membership for vote

Anticipated to have operational and membership impacts,

MPPI will appoint a representative to sit on the Professional Standards Board

Impact to Council functions will be less administration as the membership process will be handled nationally.

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Aim is to have legislation in Manitoba to recognize the Registered Professional Planner (RPP) designation. Issues have been raised by ACUPP as to whether graduates from some programs would qualify for the RPP designation. These are being discussed at the national level and a task force has been struck. Donovan Toews has been appointed for CIP and Richard Milgrom from ACUPP – Manitoba will be well represented on this committee.

15.2 Position Papers

Provincial election in 2011.

Ontario has been active in this area putting forward policy on complete communities

Suggestion to put forward position papers on active transportation or housing policy.

Options were presented to get input on the best way to engage membership in process of developing position papers:

- Half day workshops

- Charrette

- Form a task force

- Consult with subject matter experts

Concern was expressed about MPPI putting forward policy that conflicted with clients views. This matter will be further discussed by the Executive Committee

15.3 Great Canadian Spaces

Lisa Holowchuk presented CIP's new annual competition

More information about the program and nominations can be found online at www.greatplacesincanada.ca

Three categories have been created: Streets, Public Spaces, and Neighbourhoods

16. ADJOURNMENT

The President asked for feedback on the streamlined approach used at this year's AGM for report from committees. There was general consensus that the approach was good.

MOVED: Ian Skelton

That the 2010 MPPI Annual General Meeting be adjourned.

CARRIED

The meeting was adjourned at 5:30 pm

PRESIDENT'S REPORT, VALDENE BUCKLEY, MCIP

The past year has been eventful and jam packed with hard work by members of your Council. The Canadian Institute of Planners and all the Affiliates have made a great stride in the past year, with the overwhelming support of the membership, to move the Institute and its partners to full status as a profession through the PFF project. This is a significant achievement and one that will benefit the future careers of our new members through contemporary membership and accreditation standards. Thank you for supporting the PFF project and these improvements.

CIP and the Affiliates continue to work on implementation of the Planning for the Future project and there is still a lot of work left to be done. Your colleagues continue to participate in these efforts at both the local and national levels. Your Council will ensure that MPPI continues to be an active partner in these initiatives and that all i's are dotted and t's crossed to solidify the governance arrangements for MPPI in this national affiliation. Discussions are still underway about how this will all unfold, the nature of any agreements that will need to be signed, and MPPI's position in the governance structure. Council welcomed **Marni Cappe**, then CIP President to one of our meetings this year and she brought us up to date on PFF and other CIP activities including the Great Places in Canada program.

Implementation of the PFF project is being delayed. Numerous concurrent activities have been underway to proceed with PFF project implementation, including PSB start-up, with certain matters or issues requiring completion or clarification before others can be commenced or resolved. Also, some Affiliates have identified the need to reach consensus on governance and certification matters before signing the necessary mutual and operational agreements. CIP, the Affiliates and ACUPP are working together to address the outstanding issues.

You will recall that we issued expressions of interest for the Professional Standards Board (PSB) which will be the primary administrative body concerned with membership and accreditation, and 2 of its Committees ~ the Accreditation Program Committee (APC) and the Professional Education and Examination Committee (PEEC). We are pleased to announce that **Gerry Couture** will represent MPPI on the PSB, **Chris Leach** on the PEEC and **Ramona Mattix** on the APC. Each of these members is highly skilled in their areas of expertise and we are confident that they will extol the leadership required to advance the profession to the next level.

Another major project for the year was the review of the MPPI by-law. This project commenced several years ago un-

der the leadership of former members of Council. In the past year, **Matt Glavin** put in significant effort to pull all the previous work together, and was able to bring it to fruition. You have the final draft in front of you today for approval. It was important to act on a major review of the by-law to be in alignment with the PFF project. Amendments were required to the by-law to update it for consistency with PFF, for example, for our Committee structure and terminology. In addition, we knew that the by-law needed to be reworked to fix inconsistencies and recognize current administrative procedures and Institute practices.

Council prepared a By-law approval package for your review and sent it out with the Agenda. The package included a preamble explaining the proposed changes, the draft by-law and a side-by-side comparison chart of the proposed and existing by-laws. The most significant changes to the by-law are:

- changes in the classification of members from Full to Registered Professional Planner and Provisional to Candidate
- creation of a new Pre-Candidate member category of non-regulated members
- the addition of duties of an Administrator
- the formalization of a University Liaison position on Council
- the creation of a Vice President position as an elected successor to the President (every 2 years)
- provision for auditing, if directed by Council

The implications of these by-law changes are relatively minor and are predominantly to conform with changes in membership standards driven by the PFF project. The changes do not affect existing full members; you will continue to use the MCIP designation until advised that we can move to Registered Professional Planner (RPP). Existing membership procedures remain in effect until the new standards are in full force and the Professional Standards Board is in place.

Lastly, Council has agreed to change the timing of the AGM to the spring. While the AGM will no longer coincide with World Town Planning Day, it does make for better reporting back to you, the membership, on an annual basis. Council thinks it makes better sense to receive your input and approval of the annual budget prior to the majority of the operating year having passed. ✎

TREASURER'S REPORT, KATY WALSH

For the 2010 fiscal year, MPPI was in a financially stable place with a year-end balance of \$31,000. Total Revenues and Expenditures appear significantly higher than budgeted. This is due to the transfer to cover initial payments to the Thomas Yauk Endowment Fund. The first instalment of \$10,000, which was budgeted to come from the 2009 budget, was actually paid in Feb. 2010. The second instalment of \$10,000 was paid in September 2010. Overall, financial activity for 2010 was generally as expected and MPPI operated at a small surplus of \$2,289.33.

Highlights of financial activity in 2010

- More membership fees were collected in 2010 than in the previous year.
- The golf tournament was the most successful revenue-generating event, with a surplus of just over \$6,000 in 2010. Fifty percent is shared with MALA, so final proceeds were \$3,086.74. This will be reflected in next year's budget.
- One of our largest expenses continues to be the administrator's salary. This is a valuable resource to MPPI, helping to provide services to the membership.
- Committee/Executive costs were lower than anticipated.
- Breakfast seminars ran a slight loss in 2010 (about \$600). We continue to work towards cost-recovery on all breakfast seminars.
- More people attended the AGM in 2010 than planned but costs did run higher, also.
- Awards were granted as usual in 2010.

What's new for 2011

Council adopted the 2011 budget earlier this year. We anticipate a deficit, largely due to the proceeds of the golf tournament. In the past, these proceeds supported student awards and activities, as well as other MPPI activities. We will now share the same message as MALA and all golf tournament proceeds will support student awards and activities only.

To improve our financial sustainability, Council has undertaken some new activities, including the following:

- Exploring other funding options, including corporate sponsorships of breakfast seminars, and additional events and activities.
- Making improvements to our accounting practices, including reconciling our bank balance at the end of each month, and ensuring we have double checks in place.
- Investing some of our resources and earmarking these for particular purposes, such as a contingency fund.
- Undertaking a strategic plan to guide the 2012 budget.

TREASURER'S REPORT, KATY WALSH

Budget Report: 2010 Year End

A. REVENUES	Budget	Actual
1. Membership		
1.1 Membership Fees	\$ 10,000.00	\$ 12,651.11
1.2 Application Fees	\$ 700.00	\$ 1,025.00
	\$ 10,700.00	\$ 13,676.11
2. Events		
2.1 Breakfast Seminars	\$ 4,000.00	\$ 4,270.00
2.2 Golf Tournament	\$ 7,500.00	\$ 11,820.00
2.3 Annual General Meeting	\$ 1,500.00	\$ 1,887.00
2.4 Feb. Mentorship Wine & Cheese	\$ 250.00	\$ -
2.5 Planning Conference	\$ -	\$ -
2.6 Learning Social Events	\$ 2,250.00	\$ -
2.7 April Case-In-Point U of M	\$ 300.00	\$
2.8 CIP Conference Revenue	\$ 1,500.00	\$ 1,500.00
	\$ 17,300.00	\$ 19,977.00
3. Other		
3.1 Website Advertisements	\$ 1,000.00	\$
3.2 Transfer from Reserves	\$ 10,830.00	\$ 20,000.00
	\$ 11,830.00	\$ 20,750.00
TOTAL REVENUES	\$ 39,830.00	\$ 54,403.11

B. EXPENDITURES	Budget	Actual
1. Administration		
1.1 Rent	\$ 1,580.00	\$ 1,554.00
1.2 Telephone/Internet	\$ 1,200.00	\$ 1,168.28
1.3 Postage	\$ 100.00	\$ 44.77
1.4 Printing & Supplies	\$ 400.00	\$ 133.35
1.5 Bank Charges	\$ 150.00	\$ 60.00
1.6 Legal/Corporate	\$ 300.00	\$ 25.00
1.7 Membership Fee Contract	\$ 1,000.00	\$ 912.50
1.8 Website Maintenance	\$ 1,200.00	\$ 1,260.00
1.9 Administrator	\$ 6,000.00	\$ 6,640.72
	\$ 11,930.00	\$ 11,798.62
2. Events		
2.1 Breakfast Seminars	\$ 3,500.00	\$ 4,900.47
2.2 Golf Tournament	\$ 5,000.00	\$ 7,792.05
2.3 Annual General Meeting	\$ 2,000.00	\$ 3,259.93
2.4 Feb. Mentorship Wine & Cheese	\$ 600.00	\$ 641.14
2.5 Planning Conference	\$ -	\$ -
2.6 Learning / Social Events	\$ 2,000.00	\$ 250.00
2.7 April Case-In-Point	\$ 400.00	\$ 546.99
	\$ 13,500.00	\$ 17,390.58
3. Awards & Donations		
3.1 CAPS Conf. Student Donation	\$ 200.00	\$ -
3.2 Best MDP	\$ 50.00	\$ 50.00
3.3 Case-In-Point: U of M	\$ 250.00	\$ 250.00
3.4 Endowment Fund (Annual)	\$ 500.00	\$ 597.00
3.5 Thomas Yauk Endowment	\$ 10,000.00	\$ 20,000.00
	\$ 11,000.00	\$ 20,897.00
4. Committee/Executive		
4.1 CIP President Meeting (VB)	\$ 900.00	\$ 631.58
4.2 Membership Committee (MC)	\$ 600.00	\$ 680.75
4.3 Communications (LH)	\$ 100.00	\$ -
4.4 CPL Committee	\$ 1,500.00	\$ 565.25
4.5 Events Committee (MB)	\$ 100.00	\$ 100.00
4.6 CIP Planning for the Future Project	\$ -	\$ -
4.7 Council Meetings	\$ 200.00	\$ 50.00
	\$ 3,400.00	\$ 2,027.58
TOTAL EXPENDITURES	\$ 39,830.00	\$ 52,113.78

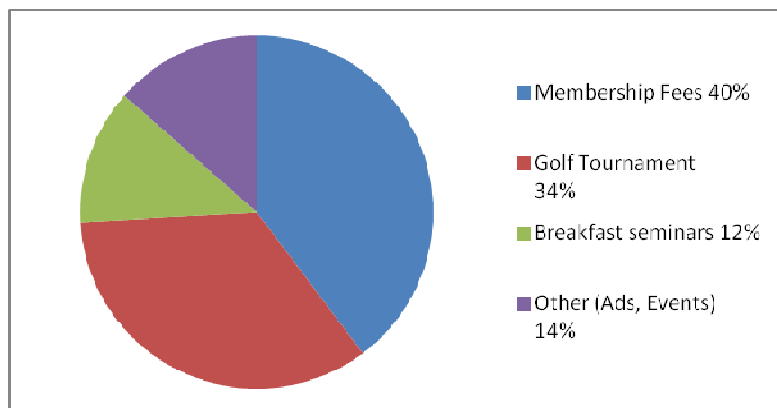
2010 Actual Revenues	\$54,403.11
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2010 Actual Expenditures	\$52,113.78
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2010 Operating Surplus	\$2,289.33
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TREASURER'S REPORT, KATY WALSH

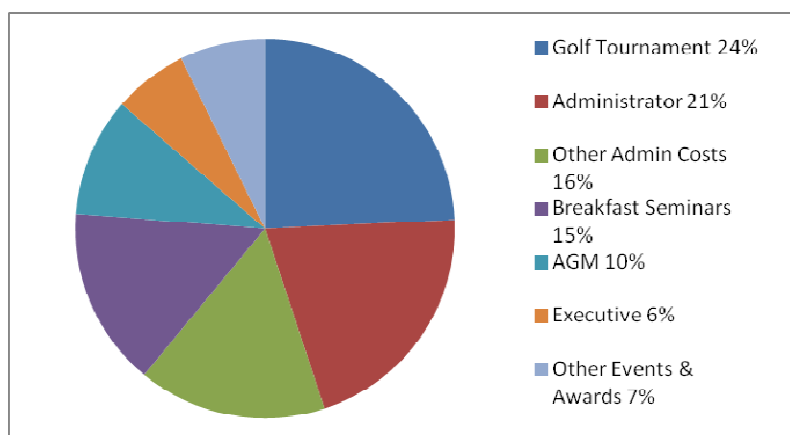
2010 Revenues



Membership Fees 40%	\$13,670
Golf Tournament 34%	\$11,820
Breakfast seminars 12%	\$4,270
Other (Ads, Events) 14%	\$4,640
TOTAL	\$34,400

Note: Transfer from Reserves to cover T. Yauk Endowment fund is not included in the above figures.

2010 Expenditures



Golf Tournament 24%	\$7,790
Administrator 21%	\$6,640
Other Admin Costs 16%	\$5,160
Breakfast Seminars 15%	\$4,900
AGM 10%	\$3,260
Executive 6%	\$2,030
Other Events & Awards 7%	\$2,340
TOTAL	\$32,120

Note: Payment to T. Yauk Endowment Fund is not included in the above figures.

TREASURER'S REPORT

2011 BUDGET

A. REVENUES	Adopted Budget 2011
1. Membership	
1.1 Membership Fees	\$12,000.00
1.2 Application Fees	\$800.00
	\$12,800.00
2. Events	
2.1 Breakfast Seminars	\$4,100.00
2.2 Corporate Sponsorship of Bkfs Seminars	\$2,000.00
2.3 Golf Tournament	\$10,000.00
2.4 Annual General Meeting	\$2,500.00
2.5 Feb. Mentorship Wine & Cheese	\$300.00
2.6 April Case-In-Point (UM Contrib)	\$300.00
2.7 Planning Conference	\$250.00
2.8 Learning Social Events	\$-
2.9 CIP Conf Revenue	\$-
	\$19,450.00
3. Other	
3.1 Website Advertisements	\$700.00
3.2 Transfer from Reserves	\$473.30
	\$1,173.30
TOTAL REVENUES	\$33,423.30

B. EXPENDITURES	Adopted Budget 2011
1. Administration	
1.1 Rent	\$1,580.00
1.2 Telephone/Internet	\$1,200.00
1.3 Postage	\$50.00
1.4 Printing & Supplies	\$200.00
1.5 Bank Charges	\$60.00
1.6 Legal/Corporate	\$300.00
1.7 Membership Fee Contract	\$900.00
1.8 Website Maintenance	\$1,400.00
1.9 Administrator Salary	\$4,700.00
1.10 Administrator Expenses	\$1,300.00
1.11 Administrator Meeting Costs	\$100.00
	\$11,790.00
2. Events	
2.1 Breakfast Seminars	\$4,000.00
2.2 Golf Tournament	\$7,800.00
2.3 Annual General Meeting	\$2,750.00
2.4 Feb. Mentorship Wine & Cheese	\$600.00
2.5 Planning Conference	\$500.00
2.6 Case-in-Point/Pulse	\$600.00
2.7 Learning/Social Events	\$-
	\$16,250.00
3. Awards & Donations	
3.1 CAPS Conf. Student Donation	\$200.00
3.2 Best MDP	\$50.00
3.3 Case-In-Point: U of M	\$250.00
3.4 T. Yauk Endowment Fund	\$500.00
3.5 T. Yauk Endowment Initial Cont.	\$-
3.5 Conference Donation (NIMBY)	\$200.00
3.6 Friends of Planning Award	\$100.00
3.7 Planning Excellence Award	\$100.00
	\$1,400.00
4. Committee/Executive	
4.1 CIP President Meeting	\$700.00
4.2 Membership Committee	\$700.00
4.3 Communications	\$500.00
4.4 CPL Committee	\$700.00
4.5 Events Committee	\$100.00
4.6 PFF NMSC Meeting	\$607.30
4.7 PFF Fee Payable to CIP	\$476.00
4.8 Council Meetings	\$200.00
	\$3,983.30
TOTAL EXPENDITURES	\$33,423.30

NATIONAL REPRESENTATIVE'S REPORT, DONOVAN TOEWS, MCIP

PLANNING FOR THE FUTURE PROJECT

This past year CIP Council has been primarily focused on planning and implementation of the PFF project. PFF will create a more structured, accountable professional body, increased coordination/standardization from Province to Province and will stimulate greater level of professionalism and academic excellence across the country. In Manitoba PFF will help establish a better foundation for name act legislation.

A complex structure is required to establish the project including establishment of a National Membership Standards Committee (NMSC), a Planning Services Board (PSB) (which will sit independent from CIP), and an Accreditation Implementation Task Force (AITE) among other important components.

In January I participated in an ad hoc committee meeting in Montreal to help resolve differences of opinion primarily concerning accreditation matters between the Association of Canadian University Planning Programs (ACUPP) and CIP. The meeting seen by most parties as very successful in resolving differences and coming to a mutual understanding of needs.

Some affiliates continue to grapple with the implementation logistics and portions of the proposed structure of PFF components and there is on-going work to be carried out in this regard. I am confident these differences can be resolved with continued efforts.


VICE PRESIDENT

In July I was appointed Vice President of CIP Council to serve Andrea Gabor as President.

GOVERNANCE COMMITTEE

As Vice President I became chair of the Governance Committee. This committee has the task of reviewing CIP governance structure and in light of the required PFF changes, this is a substantial task. Meetings are on-going.

GREAT PLACES IN CANADA


In October I had the privilege of presenting one of three national awards give by CIP to three Great Canadian Places. I travelled to Nanaimo to award City Council with a plaque acknowledging Commercial Street as a new 'Great Place' in Canada. The award was very well received. 

MEMBERSHIP COMMITTEE REPORT, ERIN MCCLEERY, MCIP

2010 Committee Members: Erin McCleery (Chair) Diana Emerson and Dwayne Rewniak

The Membership Committee is responsible for reviewing all membership applications, including verifying application information submitted by candidates, reviewing Log Books and Portfolios, and administering written examinations and oral interviews for candidates seeking Full Membership.

In considering applications for membership, the Committee follows the requirements established in the Canadian Institute of Planners' (CIP) membership guidelines contained in *Schedule "A" of CIP By-law No. 1* and the *CIP Membership Manual*. In addition, the Committee responds to membership inquiries from members and prospective members and participates in an annual review of CIP membership guidelines and procedures with the national membership committee and membership committee representatives from all provincial affiliates.

This year the Membership Committee has focused on preparing for Planning for the Future (PFF) requirement, mainly by encouraging long-standing Provisional Members to become Full Members prior to the new PFF project taking effect. Over the upcoming year, the "Provisional" Membership category will cease to exist and will be replaced with the category of "Candidate" Member, identifying those members who are preparing to obtain professional certification and Full Membership. Existing Provisional Members will have until January 1, 2014 to complete their certification as Full Members based on the current requirements; otherwise they will be required to meet the new requirements. 

MEMBERSHIP COMMITTEE REPORT, CONTINUED

To date we have 145 members, including 67 full members, 44 provisional members, 2 retired members and 32 student members.

During the 2010 year, a total of 10 student membership applications, 21 provisional membership applications, 7 full member applications, 4 transfer-in applications and 7 transfer-out applications were processed:

Full Memberships

Bill Krawchuk
David Linton
Erin McCleery
James Platt
Lisa Hardess
Matthew Glavin
Ryan Nickel

Provisional Memberships

Andrew Ross
Becky Raddatz
Brittany Shewchuk
Bwale Bwayla
Christopher Baker
Elise denHeyer
Fereshteh Moradzadeh
Ian Hall
Jacquie East
Jackie Boyle
Janice Miller
Jennifer Pauls
Justin Lee
Karin Kliewer
Katy Walsh
Lauren Lange
Maria Healey
Matthew Pawlow
Sarah Cooper
Susan Freig
Tim Hogan

Student Memberships

Aaron Short
Caitlyn Kotak
Christopher Larson
Jill Collinson
Johanne Washchyshyn
Jonathan Hildebrand
Krysti Horton
Laura Rempel
Meagan Norman
Robin Beukens
Mike Lennon
Ryan Paradis

Membership Transfers

Transfer In:

Brittany Shewchuk, from API
Joyce Wilson, from OPPI
Ramona Mattix, from OPPI
Ryan Nickel, from AACIP

Transfer Out:

Barb Bessner, to OPPI
David Witty, to PIBC
Devon Dietrich, to OPPI
Friedrich Aldinger, to OPPI
Fereshteh Moradzadeh, to APPI
Richard Warren, to AACIP
Tom Pearce, to PIBC



MISSION STATEMENT

TO PROMOTE PRIDE AND EXCELLENCE IN PROFESSIONAL
PLANNING AS IT APPLIES TO THE STEWARDSHIP OF THE
NATURAL AND BUILT ENVIRONMENTS AND THE BUILDING
OF HEALTHY COMMUNITIES.

COMMUNICATION & EVENTS REPORT, LISA HOLOWCHUK

Committee Members: Lisa Holowchuk (Chair), Matthew Glavin, Janice Miller

The **goal** of the MPPI Communications Committee is to effectively engage members, potential members, and the public in the activities of our organization.

The **mandate** of the MPPI Communications Committee is to:

- convey opportunities for professional development, learning, employment and networking to MPPI members in a timely way
- provide pertinent information to members and non-members on the activities of MPPI and CIP in both a pro-active and re-active way
- identify and reach out to potential new members of MPPI
- raise the profile and awareness of the planning profession with the public

The MPPI Communications Committee **strategies** to support the above goal and mandate during 2010 - 2011 included:

- working with the MPPI administrator Kari MacKinnon to maintain a current member email distribution list;
- providing Kari with timely information so she can coordinate and distribute the MPPI e-bulletin on a regular basis, ensuring members are notified of professional learning events, networking opportunities and other pertinent information;
- engaging webmaster Bryan Yablonski and working with other Council members to ensure the MPPI website at www.mppi.mb.ca is up-to-date;
- providing a job posting service, at \$100 per advertisement, as a benefit to members and a source of revenue for the organization;
- distributing information from CIP;
- featuring MPPI at job fairs and conferences to encourage people to pursue planning as a career (U of W Career Fair, U of W Environmental Career Fair, MB Planning Conference, MGUG Conference).



mpipi.communications@gmail.com

**Do you have information for
the e-Bulletin or website?
Send it to us!**

During the past year, I have had the opportunity to represent MPPI on the CIP National Communications Committee. Our core activity in 2011 was to launch the Great Places in Canada program, which attracted media attention coast to coast and was deemed a great success by CIP. To add to the excitement, The Forks was chosen as the top "Great Public Space" in Canada; the news release is provided here for those who missed it. The CIP National Communications Committee's plans going forward include refining the Great Places in Canada program to continue raising the public profile of our profession; building a national media spokesperson list on a variety of planning topics; and overseeing the redevelopment of the CIP website. ➡

COMMUNICATION & EVENTS REPORT, CONTINUED

Last year also saw MPPI assist with coordinating and promoting the Manitoba Planning Conference, held in Winnipeg, which drew over 300 people and was a well regarded, successful event. Next year's conference will be held February 22 - 24 in Brandon. In mid 2011, responsibilities for MPPI Events were folded into the Communications Committee, due to a lack of volunteers to coordinate events. At this time, our committee is also identifying speakers and coordinating arrangements for the MPPI Breakfast Seminar series and is also responsible for planning the AGM program.

I would like to thank committee members Matthew Glavin and Janice Miller for their time and above-and-beyond effort in these multiple activities. Our committee of three would certainly welcome volunteers to help with Communications and Events, critical aspects of attaining CPL units each year. Please contact me if you would like to assist! Our committee meetings are typically held over breakfast at Stella's Bakery, as a means of encouraging participation! ☺☺☺

SPECIAL THANK YOU TO VOLUNTEERS

MPPI would like to thank the following for their time and energy to make our events and committees a success.

Mentorship Subcommittee

Jacquie East
Stephen Walker
Noah Yauk
Rob Kostiuk

Case-in-Point Readers/Jury

Stephen Walker
Noah Yauk
Jacquie East
Rob Kostiuk

MDP Jury

Michael Dudley
David Marsh
Jeff Palmer

Awards Selection Committee

Veronica Hicks
Kristy LeBaron
Ian Wight

Golf Tournament Subcommittee

Aaron Hirota (MALA), Chair
Jeff Palmer

Nomination Committee

Robert Kostiuk (Chair)
Diana Emerson
Misty Carson

Executive Council Members

Valdene Buckley, President
Donovan Toews, National Rep
Matthew Glavin, Secretary
Katy Walsh, Treasurer
Elise denHeyer (until February 2011)
Lisa Holowchuk
Erin McCleery
Richard Milgrom
Stephen Walker
Aaron Short / Kyle McStravick

Membership Committee

Erin McCleery, Chair
Dwayne Rewniak
Diana Emerson

Communications & Events Committee

Lisa Holowchuk, Chair
Matthew Glavin
Janice Miller

CPL Committee

Stephen Walker, Chair
Noah Yauk
Jacquie East
Rob Kostiuk

By-Law Ad Hoc Committee

Matthew Glavin
Valdene Buckley
Erin McCleery
Stephen Walker
Kari MacKinnon

Finance Subcommittee

Katy Walsh
Veronica Hicks
Lisa Holowchuk
Stephen Walker
Kari MacKinnon

City of Winnipeg Urban Design Advisory Committee

Donald Hester

CIP Legislative Task Force

Chris Leach

UNIVERSITY LIAISON REPORT, RICHARD. MILGROM, MCIP

Submitted by Dr. Richard Milgrom, Head, Department of City Planning, University of Manitoba

The Department of City Planning at the University of Manitoba continues to enjoy a close relationship with MPPI, and the Department thanks MPPI for its continued support.

Over the last year, we have worked together to provide students with opportunities to meet and work with practitioners. These have included social events, but also a Mentorship Event that helped students find support for their interests and to develop connections within the profession. The relationships that established at the event often develop into “Case-in-Point” studies that students undertake in collaboration with their mentors. This work is part of their Professional Planning Practice course, and preliminary versions were presented at the MPPI offices at the end of the winter academic term.

MPPI also plays a role in recognizing outstanding student work by sponsoring an award for the Best Major Degree Project and the Best Case-in-Point projects. Both of these awards are determined by committees of MPPI members and the Department thanks those who participated for their work and comments.

We particularly appreciate MPPI’s efforts to support students financially. The golf tournament (co-sponsored with MALA) continues to provide contributions to the Thomas B. Yauk MPPI Student Fellowship fund (established in 2009) and the University continues to work with the Province to match funding raised by MPPI. The Department hopes to be able to start offering this fellowship, from the interest on the growing endowment, in the next couple years.

As always, we also thank MPPI members who have served on students' practicum or thesis committees, as well as those who took the time to provide lectures to classes or attended reviews of studio projects.

CIP’s Planning for the Future (PFF) initiative and the associated issues related to accreditation processes have continued to be a major concern this past year. As reported last year, the Association of Canadian Urban Planning Programs (ACUPP) felt that the process of the task forces within the PFF did not adequately involve the universities – there was no ACUPP representative on the Accreditation Task Force. Following the CIP conference in Montreal in 2010, CIP and ACUPP have established a committee of 4 ACUPP members and 4 practitioners to discuss the concerns of both bodies

The committee met in January 2011 and Manitoba was well represented with Dr. Richard Milgrom (University of Manitoba) representing ACUPP and Donovan Toews (MPPI) representing CIP. The meeting was constructive and informative and resulted in a set of recommendations that were sent to the National Membership Standards Committee. All participants left with a sense that a better understanding was established.

CIP is currently establishing an Accreditation Implementation Task Force. One of its mandates will be to examine the recommendations of the January meeting and determine if and how they should be implemented. However, ACUPP is again concerned that the interests and concerns of the university programs will be under represented on the Task Force because the current proposal only guarantees one ACUPP member. The time line for this project is very short (November 2011-March 2012) so the outcome of the process will be known soon. ~~END~~

UNIVERSITY LIAISON REPORT, CONTINUED

CASE-IN-POINT PRESENTATIONS

The **presentations** introduce the emerging results of **planning practice case study research**, conducted by M2 UMCP students in collaboration with planning practitioners.

Adam Cseke, with Marcin Pachinski, Planner, Columbia-Shuswap Regional District, Salmon Arm BC: *Overcoming Jurisdictional Challenges Via Integrated Basin-Wide Planning: Learning from the Shuswap (BC) Plan-Making Process.*

Pam Elias, with Gilles Bugailiskis, Senior Heritage Planner, City of Winnipeg: *A Place for Planners in Heritage Preservation: The Resurrection of Upper Fort Garry, Winnipeg.*

Kim Farris, with Justin Lee MCP, City of Winnipeg: *Rethinking Major Participatory Planning Processes: The Plan-Implementation Implications of SpeakUP!Winnipeg.*

Mike Friesen, with Ariel Lupu and Don Malinowski, Manitoba Local Government, Selkirk MB: *The Winds of Change: Planning Manitoba's Transition to Wind-Powered Energy.*

Erin Huck, with Josh Lerner (Co-Director, Participatory Budgeting Project, PhD Candidate, New School for Social Research, New York), Joanna Duarte Laudon MES (Associate, Participatory Budgeting Project), and Gail Johnson, Community Health Manager, Toronto Community Housing: *Planning for Bringing People into Budgets – Participatory Budgeting in Transition: Learning from the Toronto Community Housing (TCH) Experience.*

Mike Lennon, with Ian Hall, Environmental Coordinator, City of Winnipeg: *Ciclovía in Winnipeg: A Global Movement in a Local Context.*

Christina Maes, with Suzanne Gessler MCP: *Planning for People and Places: How Winnipeg's Bell Hotel Redevelopment will rejuvenate downtown and create opportunities for people living there.*

Carole O'Brien, with Shauna MacKinnon, Director, Canadian Centre for Policy Alternatives – Manitoba: *Planning, Participation and Impact: Community Building with CLOUT in Winnipeg's North End.*

Aaron Short, with James O'Neill, BA MAP, Social Planner (Food Policy), City of Vancouver: *Planning Local Food Systems – Secure, Sustainable, Green: Lessons from the City of Vancouver.*

Fernando Velarde-Trejo, with Paul Chorney BSc Hons, MSc Community Liaison - Food Matters Manitoba, Winnipeg, Manitoba and Janine LaSalle BA MA Director of Food and Agriculture Systems Planning - HB Lanarc Consultants Ltd; Director - Vancouver Food Policy Council, Vancouver, British Columbia: *Promoting Coordinated Municipal Action on Food System Issues: Winnipeg's Food Policy Council Working Group.*

UNIVERSITY LIAISON REPORT, CONTINUED

2010—2011 BEST MAJOR DEGREE PROJECTS

MASTER OF CITY PLANNING, UNIVERSITY OF MANITOBA

Kimberly Balance

“Why Municipalities Have a Love-Hate Relationship with PSAB: The Direct and Indirect Impacts that PS 3150 Guidelines have on Municipal Infrastructure Planning”

Advisor: David Van Vliet

Stephanie Long

“Aging and the Built Environment:

Observations from Three Town Centres in Surrey British Columbia”

Advisor: Richard Milgrom

Christopher Baker

“Testing the Benefits of On-Street and Off-Street Rapid Transit Alignments:

Implications for Winnipeg's Southwest Rapid Transit Corridor”

Advisor: Sheri Blake

Lauren Lange

“Elderly people of Aboriginal origin in Winnipeg:

Their struggle to secure safe and affordable housing”

Advisor: Ian Skelton

Robert Tarulli

“School-Centred Neighbourhoods:

An Assessment of Grande Prairies's Community Knowledge Campus”

Advisor: Richard Milgrom

Waleed Albakry

“Prospective Home Owners' Attitudes to Housing”

Advisor: Ian Skelton

Richard Mahe

“Fighting for Normalcy:

A critical analysis of family caregiver's perspectives on supports and housing”

Advisor: Ian Skelton

Ludwig Lee

“Guiding Public Space Design through Community Participation”

Advisor: Richard Milgrom

CPL COMMITTEE REPORT, STEPHEN WALKER

Committee Chair: Stephen Walker

2010 Committee Members: Noah Yauk, Jacqueline East, Rob Kostiuik,

CPL Reporting

Mid term reports on CPL progress were sent out to all members in October for the 2011 reporting period. A final report will be sent out early in the New Year after year-end figures have been compiled by CIP.

For the third year in a row, the CPL Committee is drawing a cash prize from the pool of compliant members from the last reporting year (2010) as a way to encourage members to log in their required 18 learning units per year.

Committee members would like to see higher compliance rates for 2011 than the previous years. 2010 Compliance rates were as follows:

63% full compliance

24% partial-compliance

13% non-compliance

In reviewing previous compliance lists the committee has noticed a downward trend in repeat non-compliance members. This is positive but other affiliates with mandatory CPL are reaching 100% compliance from their membership.

CPL Enforcement

For better or worse MPPI has continually taken a soft approach with non-compliant members. Other affiliates are at different stages with their CPL programs— for some CPL is not mandatory (eg. Alberta, but they still log learning units). Other affiliates, such as PIBC, are much further along with their programs and take enforcement much more seriously. For example, PIBC has gone so far as revoking members who are not compliant. It is noted that MPPI is being encouraged by other CIP affiliates to begin disciplining non-compliant members.

The CPL Committee has favoured a ‘carrot’ approach rather than a punitive ‘stick’ approach. The Committee will again consider enforcement of penalties in 2011.

MPPI Student Case In Point Excellence Awards

This competition awards student/practitioner research that contributes to ‘taking the pulse’ of professional planning excellence. The Case-In-Point Awards committee has reviewed the seven submissions for the school year. Two of these projects will receive cash awards at this year’s AGM.

Mentorship

The annual Mentorship Wine and Cheese Event was held this year at the new Manitoba Hydro office. This event kicks-off the annual mentorship program, which attempts to match students with planning professionals to provide mentorship opportunities. The event was extremely successful and turnout was over 70 planners and students.

Students and their mentors were invited to a follow up event/Planners’ Pub in April. The purpose of the event was to provide mentorship matches an introductory meeting. Approximately 14 matches were made.

National CPL Committee

Five national teleconferences have been held since the last MPPI AGM. The committee will be meeting in January 2012 in Ott2010/2011 awa with National Membership Standards Committee to discuss federation wide CPL development and delivery needs/strategy in the context of PFF.

Some news from other affiliates and ongoing national initiatives related to CPL include:

Links to APA Professional Development Officers

Members of the committee met with APA Professional Development Officers at the APA Conference in Boston to promote information sharing and cooperation around learning opportunities. ➡

2009

57% full compliance

7% partial-compliance

36% non-compliance

2010

63% full compliance

24% partial compliance

13% non-compliance

CPL COMMITTEE REPORT (CONTINUED)

OPPI moving towards mandatory CPL


A certificate been created to indicate that yearly requirements have been met. This will be sent to members at the end of the 2010 reporting year. This was developed as a low cost way of acknowledging members who take CPL reporting seriously.

Climate Change Module

The committee regularly discussed the challenges and opportunities for affiliates to use the two hour training module.

Other Activities

The CPL Committee has been hosting informal planner networking events called Planners' Pub in conjunction with committee meetings. Turnout has been decent and many good planning discussions have been had.

CIP's Climate Change Adaptation Module was rolled out in Manitoba with a training session given by Misty Carson and Stephen Walker. A two-day training module is available and discussions about delivering this to the membership are on-going. 



Manitoba Planning Conference
February 22—24, 2012
Brandon, Manitoba

2012 CIP Conference
October 9– 12, 2012
Banff Alberta

STUDENT REPORT (UMAPS REPRESENTATIVE)

The 2010/11 year's executive for the University of Manitoba Association of Planning Students (UMAPS) consisted of two co-chairs, Aaron Short and Kyle McStravick. The other council members consisted of the representative to the Graduate Students' Association, Laura Rempel; the Canadian Association of Planning Students (CAPS) representative, Pam Elias. UMAPS, along with the University Liaison continues to support the relationship between the University's planning program and the professional planning affiliate with representation on Manitoba Professional Planners' Institute (MPPI) Council.

Students take part in numerous events throughout the year that connect them with other students and professionals. For UMAPS, the 2010/11 school year started with a successful lawn bowling orientation event, which helped to introduce the M1 students to their second year counterparts. Such events help the two years to coalesce and continued throughout the year with various events including pub nights, a Christmas Party, and a farewell banquet at the Granite Curling Club in April to celebrate the end of another school year.

Over the course of the year, UMAPS supported their long-standing relationship with MPPI by attending meetings, breakfast seminars, and assisting in the organization of mentorship events. The ever-popular speed mentoring wine and cheese at the Manitoba Hydro Building was a great opportunity for M1 and M2 students to connect with professional planners. The 2011 event was very well attended and provided a great platform for integration between students and professionals. UMAPS had a strong presence at the Manitoba Planning Conference in March, with the M1 class presenting their work on envisioning age-friendly communities. UMAPS also maintained relationships with the Canadian Association of Planning Students (CAPS), as well as the Canadian Institute of Planners.

UMAPS members attended many events throughout the year, including the October 2010 CAPS conference in Ottawa. In February, eleven students from our program had the opportunity to participate in a two week Indigenous Planning Exchange (IPEX) program field school and conference in Chiapas, Mexico which included presenting their indigenous planning work. In April the outcomes of this conference and field school were presented in a public forum by the students to CIP members, as well as students and professors from the Faculty of Architecture. The end of the academic year was capped off with the M2s presenting their Case-in-Point projects, individual praxis statements, and a class praxis statement. UMAPS activity carried over into summer internships. In May, two UMAPS members travelled to Memphis, TN, for the Planners Network international conference (supported by UMAPS funding) where student work on indigenous planning was presented.

In March, UMAPS held a logo design competition amongst the M1 and M2 students. From February until April, UMAPS drafted its first ever Constitution outlining roles, responsibilities, and guidelines. The Constitution drafting process consisted of a working group of students which compiled the interests of UMAPS members through with a series of consultations, and was officially approved in May. UMAPS elected new co-chairs Jill Collinson (President) and Chris Larson (Treasurer) in June. The 2011/12 year is off to a strong start with all M1 and M2 students signing up to join UMAPS: the connection between UMAPS, the City Planning Program and MPPI is viewed by current and incoming students as a tremendous asset.

UMAPS would like to thank everyone involved in putting these events together and the professionals for sharing your time and experience with the students. ☺☺

Sincerely,

Aaron Short and Kyle McStravick

NOMINATION COMMITTEE REPORT, ROBERT KOSTIUK

Committee Members: Robert Kostiuk (Chair), Misty Carson, Diana Emerson

The following members of MPPI Executive Committee were elected to a 2 year term at last year's (2011) AGM and are therefore not up for re-election in 2012:

Stephen Walker
Erin McCleery
Katy Walsh
Valdene Buckley
Richard Milgrom
Donovan Toews
Elise denHeyer (resigned in February 2011)

The following members of MPPI Executive Committee have agreed to stand for re-election for a 2 year term:

Lisa Holowchuk
Matthew Glavin

In accordance with the MPPI By-law, members at large were notified of the opportunity to present nominations for the Executive Committee. One nomination was received. The Nomination Committee is pleased to bring forward the following member as a candidate for election to the MPPI Executive Committee:

Janice Miller

Janice Miller is a graduate of the Faculties of Engineering and Architecture at the University of Manitoba. She holds a Master of Science in Electrical Engineering and has recently completed a Master of City Planning degree focusing on city planning in contested cities. Janice has 7 years experience as a research engineer in a medical research laboratory and 9 years experience in IT. She is currently employed by the Manitoba Infrastructure and Transportation and is looking forward to building a new career as a planner.

MOVED:

THAT the list of candidates consisting of Janice Miller, Lisa Holowchuk and Matthew Glavin be elected to MPPI Executive Committee for a 2 year term.

Furthermore, in accordance with the MPPI By-law, City Planning students at the University of Manitoba are invited to appoint a representative(s) to the Executive Committee. The following students have been appointed by the student body for a 1 year term and share 1 position on Council:

Jill Collinson
Christopher Larson

2011/2012 MPPI EXECUTIVE COUNCIL:

Valdene Buckley, MCIP, President
Donovan Toews, MCIP, National Representative
Janice Miller, Events Chair
Erin McCleery, MCIP, Membership Chair
Richard Milgrom, MCIP, University Liaison
Stephen Walker, Continuous Professional Learning Chair
Katy Walsh, Treasurer
Lisa Holowchuk, Communications & Marketing Chair
Matthew Glavin, MCIP, Secretary & Advocacy
Jill Collinson / Christopher Larson, Student Representatives

AWARD WINNERS

BEST MAJOR DEGREE PROJECT AWARD:

First Prize:

Stephanie Long

“Aging and the Built Environment: Observations from Three Town Centres in Surrey British Columbia”

Advisor: Richard Milgrom

Runners Up:

Lauren Lange

“Elderly people of Aboriginal origin in Winnipeg: Their struggle to secure safe and affordable housing”

Advisor: Ian Skelton

Richard Mahe

“Fighting for Normalcy: A critical analysis of family caregiver’s perspectives on supports and housing”

Advisor: Ian Skelton

CIP ACADEMIC EXCELLENCE AWARD:

Lauren Lange

CASE IN POINT AWARDS:

First Prize:

Carole O’Brien: Planning, Participation and Impact: Learning from Community Building in Winnipeg’s North End. (with Shauna MacKinnon)

Runner Up:

Erin Huck: Bringing People into Budgets—Participatory Budgeting: Learning from the Toronto Community Housing Experience. (with Joanna Duarte, Josh Lerner, and Gail Johnson)

Honourable Mention:

Christina Maes: Planning for People and Places: How Winnipeg’s Bell Hotel Redevelopment with Improve the Downtown Core and Opportunities for the People Who Call it Home. (with Suzanne Gessler)



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MPPI Annual General Meeting